



Washington State
COMMUNITY COLLEGE

Parking Citation Appeal Form

Washington State Community College
Security/Parking Services
710 Colegate Drive
Marietta, OH 45750
740-374-8716

General Information

Name: _____
ID #: _____
Address: _____

Phone: _____
E-Mail Address: _____

Citation Information

License Plate Number: _____
State of Registration: _____
Parking Permit Number: _____
List Citation Number for Each Ticket Being Appealed:
1. _____
2. _____
3. _____

Please read the following guidelines before submitting an appeal:

- All appeals must be received no later than the close of business on the 15th calendar day after issuance of citation.
- The appeals process act on your behalf to give due process to those who may have been wrongfully ticketed. However, ignorance of the WSCC Parking Policies and Procedures is not a valid reason to waive a citation.
- It is the appellants responsibility to provide supporting documentation with the appeal form
- Submit to Security Office or Director of Plant Operations

Reason for Appeal. If more space is needed, attach an additional sheet.

Signature: _____ **Date:** _____

For Office Use Only

Approved: _____ Denied: _____ Date: _____

Comments: _____
