



WASHINGTON STATE COMMUNITY COLLEGE

Parking Policies and Procedures

Parking Regulations:

Persons who operate, park, or leave a vehicle on the grounds of Washington State Community College consent to the terms and conditions of this policy and implementing procedures.

Student parking is designated in the upper parking lot by the Library and the Center for Business & Technology. Students do not need a parking permit.

Employee Parking Permits must be displayed on a corner of the front windshield.

Lack of space or lack of convenient space is not considered a valid excuse for violation of these regulations by any person operating a motor vehicle on college property.

Anyone parking in a handicapped parking space must have a state issued handicapped license plate or plaque.

Any vehicle parked in a fire lane will be cited and/or towed at the owner's expense.

All signage must be followed.

PARKING IS PROHIBITED IN AREAS NOT DESIGNATED AS PARKING.

Parking Fine Schedule:

- Parking in fire lane - \$25.00 Fine
- Parking outside assigned zone - \$10.00 Fine
- Parking in handicapped parking space - \$50.00 Fine
- Driving wrong direction - \$50.00 Fine
- Other violations - \$10.00 Fine

Failure to Pay for Violation:

If a person, who is served with a notice of violation, or upon whose vehicle has notice served, fails to pay the penalty prescribed or to file a timely appeal, WSCC may treat such failure as an admission of said violation and consent to the assessment.

If the parking fine is not paid, the student account will be put on hold so the student cannot register for subsequent terms and receive grades or transcripts. The balance due can be turned over to the State of Ohio Attorney General's Office for collections.

Appeal Procedure:

Any person upon whom or upon whose vehicle a notice of violation has been served may file an appeal on a form prescribed by Security. Appeals must be submitted to Security within ten (10) days of the date of the violation.

The following are a list of some reasons an appeal will NOT be approved:

- I was running late and I couldn't find a spot.
- I didn't know where to park.
- I was only there for a minute.
- Failure to notice signs.
- Nobody else got a ticket.
- This violation has not been enforced before.
- Everyone else does it.
- Appeal form was not completely or accurately filled out.

Special Parking Permits:

Special Parking Permits (e.g. handicap parking passes) allows holders to park in designated parking spots.

Temporary Permits allow day/week visitors to park on campus. Administrative Assistants must request permits at least five (5) days prior to event.

The Parking Regulations can be updated at any time without notice.