



Degree Up Academic Articulation Agreement

This agreement articulates an academic articulation agreement between Herzing University (Receiving Institution) and Washington State Community College (Sending Institution), which allows students who have successfully completed an associate degree at the Sending Institution to seamlessly enroll into a Herzing University Bachelor of Science degree program. The agreement also provides the opportunity for associate degree graduates of the Sending Institution enrolled in a Bachelor of Science degree program at Herzing University to complete certain additional courses at the Sending Institution for transfer credit toward the Bachelor of Science Degree program at Herzing University. This agreement facilitates the process for transfer of credit from the Sending Institution to Herzing University (Receiving Institution). This agreement further acknowledges that each institution has established, and will maintain, rigorous standards and expectations for all students enrolled in and working toward the completion of its courses, programs, certificates, diplomas and/or degrees.

This agreement formally recognizes that, as educational institutions, the Sending Institution and Herzing University (Receiving Institution) agree to preserve integrity and to further enhance the quality of their respective institution's academic offerings to currently enrolled and prospective students. The development of this agreement between the two institutions signifies that each has extensively reviewed the other and confirmed that:

- Each institution is currently in good standing with its state regulatory body and institutional accreditor;
- Credits awarded by the institutions have been evaluated and been determined to be eligible for transfer;

This agreement reflects a commitment by both institutions to facilitate the transfer of credits into a baccalaureate degree program in alignment with the intended mission and stated goals of both institutions.

Note: Program requirements, university policies, or standards, etc. may be articulated in this agreement, but may be updated after this agreement is signed. Herzing University reserves the right to change policies and program requirements and operates using the most current information, which can be accessed online in the undergraduate catalog. The Herzing University undergraduate catalog can be found at the following link:
<https://www.herzing.edu/files/herzing-university-undergraduate-catalog.pdf>.

Mission of Herzing University

It is the mission of Herzing University to provide high-quality undergraduate and graduate degrees and diploma programs to prepare a diverse and geographically distributed student population to meet the needs of employers in technology, business, healthcare (including social work), design, and public safety. Career-oriented degree programs include a complementary and integrated General Education curriculum established to stimulate students' intellectual growth, to contribute to their personal development, and to enhance their potential for career advancement.

Agreement Terms

A thorough assessment of the transfer programs and destination baccalaureate programs will determine if credit earned in the associate degree program awarded by the Sending Institution will transfer to Herzing University (Receiving Institution) subject to the following conditions:

- The completion of additional general education and lower division courses may be needed to fulfill Herzing University's program requirements.
- Students from the Sending Institution will be granted admission to a baccalaureate degree program at Herzing University (Receiving Institution) upon completion of an associate degree with a cumulative grade point average of 2.0 or greater and upon further satisfaction of all other conditions for admission as stated in the Herzing University Undergraduate Catalog.
- Regardless of the number of transfer credits accepted, at least 25% of the credits required for the baccalaureate degree must be completed at Herzing University (Receiving Institution).

- In some cases, recommended electives are noted to ensure maximum transferability of credits from the Sending Institution to Herzing University (Receiving Institution).
- Courses taken at the Sending Institution must be completed with a grade of C (2.0) or better in order to be eligible for transfer into Herzing University.

The policies for awarding credit by examination and experiential learning vary from one institution to another. Each institution will publish information about its policies for awarding credit for experiential learning, including the names of tests that are used to assess credit, cut-off scores, deadline dates for submission of scores to Herzing University (Receiving Institution), and restrictions on the time interval permitted to receive current credit for a course taken some years previously. Any credit awarded by the Sending Institution for experiential learning *as part of a conferred associate degree* will be reviewed for transfer credit eligibility by Herzing University (Receiving Institution).

Determination of course requirements of the major for a baccalaureate degree, including introductory and related courses, is the prerogative of Herzing University (Receiving Institution). The Herzing University Undergraduate Catalog will clearly state the requirements for each baccalaureate degree program. When specific prerequisites are required, they will be noted in conjunction with the course description. Transfer students who have completed prerequisites will not be required to duplicate study in the area. The catalog will additionally specify any restrictions or additional requirements for each program of study.

Institutional policies that distinguish between upper and lower division courses may vary at each institution. This variation results in similar courses being identified as upper or lower division at different institutions. This can create redundancy in the curriculum of a transfer student (i.e., repeating an upper division course at Herzing University when the student had completed a course with the same content and learning objectives but labeled as lower division by the Sending institution). Herzing University (Receiving Institution) will attempt to avoid course duplication by transfer students by requiring the completion of a related but non-duplicative upper-division course that would enrich the curriculum of the student if permitted in the program structure through the use of electives. (Note: The course numbering philosophy at the Sending Institution may be different than that of Herzing University (Receiving Institution), but courses will be evaluated on a course outcome basis for transfer eligibility and that course numbering at the Sending Institution may not align with the course numbering at Herzing University.)

The Role of Herzing University (Receiving Institution)

- Degree Up support material will be provided by Herzing University to the Sending Institution to share with students.
- Herzing University will provide academic advising services to students who will be transferring from the Sending Institution to Herzing University by telephone, email and/or onsite at the University.
- Herzing University will attempt to match, as appropriate, the student's academic accomplishments with the requirements of the degree program to which the student wishes to transfer.
- Herzing University (Receiving Institution) is responsible for responding directly to students who elect to apply to the bachelor's degree program of study and who do not meet admissions requirements.
- Herzing University retains the right to determine the number of credits a student must complete and the obligations he/she must satisfy prior to conferring a baccalaureate degree.
- Herzing University will verify that the student is meeting Satisfactory Academic Progress per its policy as articulated in the undergraduate catalog. Courses transferred in from the Sending Institution will receive a grade of "TR" and these credits will be used in the SAP calculation.

The Role of the Sending Institution

- The Sending Institution will provide the opportunity for a representative from Herzing University (Receiving Institution) to meet with students who have indicated an interest in a bachelor's degree program.
- The Sending Institution will assist Herzing University (Receiving Institution) in the distribution of transfer materials to alumni as well as prospective and current students.
- The Sending Institution has the responsibility to certify and document on the student transcript that the student has completed the stated requirements for the associate degree program. The academic record from the Sending Institution shall include all courses attempted.

Curriculum Changes

Each party agrees to inform the other regarding curriculum changes that may impact the terms of this Agreement.

Additional Agreement Terms

- Each party agrees to notify the other of any adverse changes in its accreditation or state licensure status.
- Any written materials published and distributed by either the Sending Institution or Herzing University (Receiving Institution) that reference this agreement or a relationship between the institutions must be approved by each respective party, and their regulatory agencies as required, prior to use.
- Transfer literature will be updated on an annual basis as a result of a mutual review process.
- No financial implications concerning the transfer or exchange of cash, equipment, or real estate are intended or implied by this agreement. The Sending Institution and Herzing University (Receiving Institution) are separate and independent institutions of higher education.
- Courses taken at the Sending Institution with grades “C” or better *as part of a conferred associate degree* will be evaluated for transfer credit by Herzing University (Receiving Institution). In the event that Herzing University has specific grade requirements for core courses, the transfer student may be required to repeat a course in the program to satisfy that requirement.
- Courses taken at the Sending Institution with a “P” earned in a *pass/fail class as part of a conferred associate degree* will be evaluated for transfer credit by Herzing University (Receiving Institution).
- Any credit awarded by the Sending Institution for credit by examination, dual credit, and/or experiential learning *as part of a conferred associate degree* will be reviewed for transfer credit eligibility by Herzing University (Receiving Institution).
- When a student initiates a change in the stated major or degree objectives after enrolling at Herzing University (Receiving Institution), the student assumes full responsibility for meeting the specified new degree and/or major requirements. In particular, students who change programs may have a change in transfer credits and should anticipate potentially significant changes in degree program completion requirements. Herzing University therefore shall provide pre-transfer counseling to such students to alert them to the ramifications of this decision.
- Neither party shall use the name, logo, likeness, trademarks, image or other intellectual property of the other party for any advertising, marketing, endorsement or any other purposes without the specific prior written consent of an authorized representative of the other party as to each such use. The parties may refer to this agreement in a course catalog and in other public information materials regarding the relevant Herzing and Sending Institution academic programs.

Admission Requirements

- Conferred associate degree.
- 2.0 CGPA from associate degree coursework.
- All official college transcripts submitted to Herzing University no later than the student’s start date.
- Completion of Herzing University admissions interview.
- Meet all other conditions of admissions as stated in the Herzing University Undergraduate Catalog.

Application Information

Apply online: <https://enroll.herzing.edu/a/9878/Account/Register/ZZZ/3607638>

(\$50 enrollment fee due prior to student’s start date, can be paid online via the following link:

<https://secure.herzing.edu/students/pay-online>)

Submit all official college-level transcripts to:

Herzing University
Attn: Degree Up
W140N8917 Lilly Road
Menomonee Falls, WI 53051

Tuition

Tuition for classes taken at the Sending Institution will be due to the appropriate Sending Institution’s bursar’s office.

Tuition rates for classes taken at Herzing University can be found online at www.herzing.edu.

Herzing University Undergraduate Enrollment Status Definition for Title IV Purposes

Full-time	12 credits per semester or more
Three-quarter time	9-11 credits per semester
Half-time	6-8 credits per semester
Less than Half-time	Less than 6 credits per semester

Financial Aid

To the extent that a student is eligible for financial aid while taking courses at the Sending Institution while enrolled in a program of study at Herzing University, the Financial Aid Consortium Agreement between the institutions shall govern the awarding and disbursing of such financial aid.

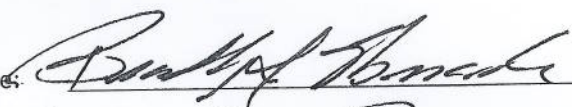
Terms of Agreement

This agreement will be in effect for five years from the date of execution. Renewal of the agreement with appropriate content changes will be discussed at the end of this time period. Termination of this agreement may occur by either party with ninety (90) day written notification, or immediately if 1) the Sending Institution or Herzing University (Receiving Institution) loses state or accrediting agency approval, or 2) if any regulatory agency that oversees the Sending Institution or Herzing University (Receiving Institution) notifies either institution that this agreement violates agency standards. Such termination will have no impact upon students that have already enrolled at Herzing University and terms would be in effect for them until they graduate as long as they maintain continuous enrollment. In the event of the termination of this agreement, each institution will be responsible for amending any publications or websites as needed and for disposing of any brochures or related materials at their own physical locations. If the Sending Institution is interested in acquiring data regarding their student participation in this partnership opportunity, Herzing University will send any reportable, pertinent and applicable data upon request.

By signing this document, both parties agree to the terms outlined above in the Articulation Agreement.

Primary Signatures

Sending Institution


Authorizing Signature: 
 Printed Name and Title: BRADLEY Esbale - President Email Address: bebale@wcc.edu
 Date: July 13 2016 Telephone Number: 740-374-8716 X1101

Herzing University

Authorizing Signature: 
 Printed Name and Title: Katherine Kautzer, Vice Provost Email Address: kkautzer@herzing.edu
 Date: May 24, 2016 Telephone Number: (414) 271-8103

Additional/Optional Signature

Sending Institution

Authorizing Signature: 
 Printed Name and Title: Mark E. Nutter, VPAA Email Address: mnutter@wsc.edu
 Date: 5/11/12 Telephone Number: 740-885-5664

Washington State Community College - Associate Degree of Applied Business in Business Management Technology

Washington State Course Number	Washington State Course Title	Credits	Herzing Course Number Equivalent	Herzing Course Name Equivalent	Credits
ENGL 1510	English Composition I	3		3 credits English	3
MATH 1106	Business Math	3		3 credits Math	3
BUSM 1550	Business Management	3	BU 106	Introduction to Management	3
MKTG 2130	Sales	3		Business Elective	3
BUSM 1600	PC Applications	3		3 credits Computer Applications	3
PSYC 1010	General Psychology	3		3 credits Social or Behavioral Science	3
BUSM 1660	Business Law	3	BU 206	Business Law I	3
BUSM 2560	Human Resource Management	3		Business Elective	3
MKTG 2510	Marketing	3	BU 220	Principles of Marketing	3
	Arts & Humanities Elective	3		3 credits Critical Thinking - Humanities	3
BUSM 1570	Small Business Entrepreneurship	3		Business Elective	3
DTCS 2100	Database Management	3		Open Elective	3
ECON 2120	Principles of Macroeconomics	3	EC 121	Principles of Macroeconomics	3
ACCT 1510	Principles of Accounting I	4	AC 107	Accounting I + 1 Open Elective	4
MKTG 2130	Advertising	3		Open Elective	3
ACCT 1520	Principles of Accounting II	4		Open Elective	4
BUSM 2610	Office Management	3		Open Elective	3
BUSM 2300	Introduction to Finance	3	AC 220	Finance	3
BUSM 2750	International Business	3		Open Elective	3
SPCH 1510	Speech	3		3 credits Speech	3
ECON 2130	Principles of Microeconomics	3	EC 111	Principles of Microeconomics	3
		65			65

Herzing University Bachelor of Science in Business Management

Herzing Course Number	Herzing Course Name	Credits	Washington State Course Number	Washington State Course Title	Credits
AC 107	Accounting I	3	ACCT 1510	Principles of Accounting I	3
AC 220	Finance	3	BUSM 2300	Introduction to Finance	3
BU 106	Introduction to Management	3	BUSM 1550	Business Management	3
BU 204	Digital Firm and Business Communication	3			
BU 206	Business Law I	3	BUSM 1660	Business Law	3
BU 220	Principles of Marketing	3	MKTG 2510	Marketing	3
BU 302	Leadership and Organizational Behavior	3			
BU 327	Business Ethics	3			
BU 345	Project Management	3			
BU 407	Quantitative Decision Making	3			
EC 111	Principles of Microeconomics	3	ECON 2130	Principles of Microeconomics	3
EC 121	Principles of Macroeconomics	3	ECON 2120	Principles of Macroeconomics	3
BU 491/BU 495	Capstone or Internship	3			
	Business Elective	3	MKTG 2130	Sales	3
	Business Elective	3	BUSM 2560	Human Resource Management	3
	Business Elective	3	BUSM 1570	Small Business Entrepreneurship	3
PD 121	Professional Development I	1			
PD 202	Professional Development II	1			
PD 214	BS Internship Preparation	0			
	3 Credits in English	3			
	3 Credits in English	3	ENGL 1510	English Composition I	3
	3 Credits in Speech	3	SPCH 1510	Speech	3
	1 Credit in Information Literacy	1			
	3 Credits in Critical Thinking	3		Arts & Humanities Elective	3
	3 Credits in Computer Applications	3	BUSM 1600	PC Applications	3
	3 Credits College Mathematics	3	MATH 1106	Business Math	3
	3 Credits College Mathematics	3			
	3 Credits in Social or Behavioral Science	3	PSYC 1010	General Psychology	3
	4 Credits in Natural Science with Lab	4			
	3 Credits in Cultural Diversity	3			
	3 Credits in General Education Electives	3			
	3 Credits in General Education Electives	3			
	Open Elective	3	DTCS 2100	Database Management	3
	Open Elective	1	ACCT 1510	Principles of Accounting I	1
	Open Elective	3	MKTG 2130	Advertising	3
	Open Elective	4	ACCT 1520	Principles of Accounting II	4
	Open Elective	3	BUSM 2610	Office Management	3
	Open Elective	3	BUSM 2750	International Business	3
	Open Elective	3			
	Open Elective	3			
	Open Elective 300-400 Level	3			
	Open Elective 300-400 Level	3			
	Open Elective 300-400 Level	3			
	Open Elective 300-400 Level	3			
		123			65

BSBM Remaining Coursework after AABMT Transfer

Herzing Course Number	Herzing Course Name	Credits	Course Number	Course Name	Credits	Location of Course
	3 Credits in English	3	ENGL 1520	English Composition II	3	Washington
MA 320	Statistics	3	MATH 2110	Principles of Statistics	3	Washington
	3 Credits in Cultural Diversity	3	ANTH 1510	Cultural Anthropology	3	Washington
	3 Credits in General Education Electives	3	SOCI 1010	Introduction to Sociology	3	Washington
	Open Elective	3		Open Elective	3	Washington
	Open Elective	3		Open Elective	3	Washington
BU 302	Leadership and Organizational Behavior	3	HUMN 1100	Leadership Development	3	Washington
BU 204	Digital Firm and Business Communication	3	BU 204	Digital Firm and Business Communication	3	Herzing
BU 327	Business Ethics	3	BU 327	Business Ethics	3	Herzing
BU 345	Project Management	3	BU 345	Project Management	3	Herzing
BU 407	Quantitative Decision Making	3	BU 407	Quantitative Decision Making	3	Herzing
BU 491/BU 495	Capstone or Internship	3	BU 491/BU 495	Capstone or Internship	3	Herzing
PD 121	Professional Development I	1	PD 121	Professional Development I	1	Herzing
PD 202	Professional Development II	1	PD 202	Professional Development II	1	Herzing
PD 214	BS Internship Preparation	0	PD 214	BS Internship Preparation	0	Herzing
	1 Credit in Information Literacy	1	EN 106	Information Literacy	1	Herzing
	4 Credits in Natural Science with Lab	4	SC 370/370L	Environmental Science with Lab	4	Herzing
	3 Credits in General Education Electives	3	SS 350	Social Issues and Technology	3	Herzing
	Open Elective 300-400 Level	3		Open Elective 300-400 Level	3	Herzing
	Open Elective 300-400 Level	3		Open Elective 300-400 Level	3	Herzing
	Open Elective 300-400 Level	3		Open Elective 300-400 Level	3	Herzing
	Open Elective 300-400 Level	3		Open Elective 300-400 Level	3	Herzing
		58			58	

Washington State AAB Degree Transfer Credits:	65
Washington State Credits after AAB Degree:	21
Herzing University Credits after AAS Degree:	37
Total Credits:	123