

SIGN

WASHINGTON STATE COLLEGE
BOARD OF TRUSTEES
Minutes of Regular Meeting – June 15, 2020

Roll Call. President Dr. Vicky Wood called the meeting to order at 4:01 p.m. in the Arts & Sciences Building, Room 106. Dr. Vicky Wood, WSCC President, took roll call. The following Trustees were present at roll call: Chairman Anderson, Mr. Randy Barengo, Dr. Brad Carman, Mr. David Vandenberg, and Ms. Susan Vessels. Mr. Dan Pennock, and Ms. Bernita Watson participated in the meeting virtually. No Trustees were absent.

Others in attendance included: Dr. Vicky Wood (President), Mr. Jess Raines (VPFA), Ms. Sarah Parker-Clever (VPAA), Ms. Amanda Herb (VPIA), Dr. Heather Kincaid, Mr. Terry Rataiczak (IT), Mr. David Scheimann (Ass't. Dean), Ms. Kathy Temple-Miller (Dean CSS), Ms. Elizabeth Godfrey (Dir. Mkt.), Mr. Kenneth Weppler, Ms. Jean Worstell, Ms. Reba Bartrug, Ms. Dustin Taylor, Ms. Debbie Gurtis, Ms. Amy Taylor, Ms. Angie Limegrover, and Ms. Laura Garcia.

Approval of the Agenda

Chairman Anderson asked for any additions or corrections to the agenda. Trustee Vessels moved to approve the agenda as presented, Trustee Barengo seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Vandenberg	Yes
Mr. Barengo	Yes	Ms. Vessels	Yes
Dr. Carman	Yes	Ms. Watson	Yes
Mr. Pennock	Yes		

The **June 15, 2020 agenda**, as presented, was approved as **Resolution R24-20**.

Approval of the Minutes

Chairman Anderson asked for any additions or corrections to the minutes. Trustee Barengo moved to approve the minutes as presented, Trustee Pennock seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Vandenberg	Abstain
Mr. Barengo	Yes	Ms. Vessels	Abstain
Dr. Carman	Yes	Ms. Watson	Yes
Mr. Pennock	Yes		

The **May 18, 2020 WSCC Board Meeting Minutes**, as presented, were approved as **Resolution R25-20**.

Public Comment

None.

Recognition of Guests

None.

Administrative Reports via Consent Agenda

Human Resources

Mr. Jess Raines reviewed the HR report. Human Resources is in various stages of hiring for two full-time positions and a number of part-time positions, including the Director of Engineering Technology, Director of Physical Therapy Assistant, Clinical Faculty Positions in Health & Sciences, and adjunct faculty positions. Several full- and part-time faculty positions have been filled and two professional staff positions were filled, including Mr. George Bilokonsky

begins August 03, 2020, as the new Academic Dean of Technology and Transfer. Two employees have exited: Ms. Dyani Stengel, Director of Physical Therapy Assistant, effective 05/19/2020 and Mr. Jordan Sampson, Library Assistant II, effective 06/02/2020.

Finance Report

Mr. Raines reviewed the finance reports for the period ending in May 31, 2020. Mr. Raines stated that the college is in good shape financially as reflected in the reports submitted to the Board. Mr. Raines acknowledged an anticipated adjustment to subsidy in the last two months of the current fiscal year. WSCC revenue is up 2.89% over the same ten months of the prior year, which is attributed to a combination of enrollment and tuition increases, increase in state appropriations, and increases in investment revenue and admin fees. Expenses over the same ten months the prior year are up 5.16% with increased spending in Instructional, Academic Support, Student Services, Institutional Support, Operations and Maintenance, and Scholarships and Fellowships. Despite higher expenses compared to revenue, Mr. Raines affirmed that WSCC remains on-budget.

Trustee Vandenberg asked if any financial issues were expected in July as a result of decreased state appropriations. Outside of spending for COVID-19, Mr. Raines does not anticipate any irregular expenses in the next month. Mr. Raines explained that the College is receiving federal and state funding to help offset expenses due to COVID-19.

Chairman Anderson asked for a motion to accept the Administrative Reports via Consent Agenda, as presented by Mr. Raines. Trustee Barengo moved to approve the Administrative Reports via Consent Agenda, Trustee Vessels seconded, and the motion **passed** with a roll call vote.

Mr. Anderson	Yes	Mr. Vandenberg	Yes
Mr. Barengo	Yes	Ms. Vessels	Yes
Dr. Carman	Yes	Ms. Watson	Yes
Mr. Pennock	Yes		

The **Administrative Reports via Consent Agenda**, as presented, was approved as **Resolution R26-20**.

President's Report

President's Update & Campus Reopening Plan

Dr. Vicky Wood recognized the facilities staff, IT, and student services for their efforts during the transition from remote operations and to on-campus. Dr. Wood shared the College's plans for a modified commencement ceremony on August 07, 2020. Ms. Debbie Gurtis was recognized for extraordinary work in managing the College Credit Plus program remotely; and Ms. Emily Taylor and Dr. Heather Kincaid for leading the Physical Therapy Assistant program during this transition.

Students completing Spring semester lab courses returned to campus on June 01, 2020. Summer semester students and faculty returned to campus on June 29, 2020. Faculty will return to campus on August 10. The College will receive \$463k through the CARES Act, a portion of the funds will be distributed to high school partners to compensate for non-completion of CCP students.

The College received approval to proceed with the application for approval to offer an Occupational Therapy Assistant (OTA) program; the first step is to hire an OTA program director by December 15, 2021. Dr. Wood shared the progress of the future robotics and automation facility and Student One Stop.

New/Old Business

Policy Revision – Chapter 12, Computing & Network Use

Mr. Terry Rataiczak provided an overview of the revised Computing & Network Use Policy. The new policy will replace the existing policy that was written in 2006. Dr. Wood thanked Mr. Rataiczak and Ms. Lindsay McVey for their work on this policy. Trustee Barengo asked how often the policy would be reviewed so-as not to go out of date. Mr. Rataiczak recommended the policy be reviewed every year.

Chairman Anderson asked for a motion to approve the Policy Revision – Chapter 12, Computing & Network Use. Trustee Vessels moved to approve the Policy Revision – Chapter 12, Computing & Network Use, Trustee Carman seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Vandenberg	Yes
Mr. Barengo	Yes	Ms. Vessels	Yes
Dr. Carman	Yes	Ms. Watson	Yes
Mr. Pennock	Yes		

The **Policy Revision – Chapter 12, Computing & Network Use** was approved as **Resolution R27-20**.

Executive Session

Trustee Barengo made a motion to go into Executive Session to consider the employment, compensation, and discipline of a public employee; Trustee Vandenberg seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Vandenberg	Yes
Mr. Barengo	Yes	Ms. Vessels	Yes
Dr. Carman	Yes	Ms. Watson	Yes
Mr. Pennock	Abstain		


The Trustees moving to **Executive Session** was approved as **Resolution R28-20**.

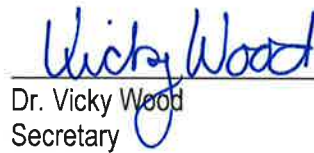
The Trustees, along with Dr. Wood and Mr. Raines, entered the Executive Session at 4:31 p.m. The Trustees exited the Executive Session at 5:28 p.m.

Adjournment

Trustee Barengo moved to adjourn the meeting; the motion was seconded by Trustee Carman, and the May 18, 2020 meeting of the Board adjourned at 5:31 p.m.

Next Meeting. The next regular meeting of the Board of Trustees will be held on August 17, 2020, at 4 p.m in the Community Room.


 Mr. Bernie Anderson
 Chairman
 Date 8-17-2020


 Dr. Vicky Wood
 Secretary
 Date 8-17-2020

