

**WASHINGTON STATE ` COLLEGE  
BOARD OF TRUSTEES  
Minutes of Regular Meeting – September 21, 2020**

**Roll Call.** Chairman Anderson called the meeting to order at 4:00 p.m. in the Community Room in the Main Building. Dr. Vicky Wood, WSCC President, took roll call. The following Trustees were present at roll call: Chairman Anderson, Mr. Randy Barengo, Dr. Brad Carman, Mr. David Vandenberg, and Ms. Susan Vessels. Mr. Dan Pennock was absent.

Others in attendance included: Dr. Vicky Wood (President), Mr. Jess Raines (VPFA), Ms. Sarah Parker-Clever (VPAA), Ms. Amanda Herb (VPIA), Dr. Heather Kincaid (Dean Health), Mr. Terry Rataiczak (IT), Mr. David Scheimann (Ass't. Dean), Ms. Kathy Temple-Miller (Dean CSS), Mr. Gary Barber (Dir. WFD), Mr. George Bilokonsky (Dean T&T), Ms. Elizabeth Godfrey (Dir. Mkt.), Mr. Kenneth Wepler (HR), Ms. Jean Worstell (HR), Ms. Reba Bartrug (Dir. Enrollment & FA), and Ms. Dustin Taylor (Registrar).

**Approval of the Agenda**

Chairman Anderson asked for any additions or corrections to the agenda. Trustee Barengo moved to approve the agenda as presented, Trustee Vessels seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Absent
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Dr. Carman	Yes	Ms. Vessels	Yes

The **September 21, 2020 agenda**, as presented, was approved as **Resolution R36-20**.

**Approval of the Minutes**

Chairman Anderson asked for any additions or corrections to the minutes. Trustee Vessels moved to approve the minutes with the corrections to the votes to enter into the executive session, Trustee Carman seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Absent
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Dr. Carman	Yes	Ms. Vessels	Yes

The **August 17, 2020 WSCC Board Meeting Minutes**, as presented, were approved as **Resolution R37-20**.

**Public Comment**

None.

**Recognition of Guests**

Chairman Anderson recognized the September Student of the Month, Jared Farnsworth. Jared shared with the Board his appreciation to the faculty of the college.

Academic Report

Ms. Sarah Parker-Clever provided an Academic Report. Ms. Parker-Clever reported new and revised program development. In Health & Sciences, a new Health Information Technology (HIT) degree is being developed. This program will create a pathway that builds stackable, industry-recognized credentials. Students would be eligible for up to six certificates throughout completion of the program and would be eligible to sit for specialist exams upon completion of the program. Delivery would be developed online. The next steps will be to hire a director for the program and begin to build a curriculum to submit to ODHE. If we are able to get this work underway soon, we could possibly launch the program by Fall of 2021.

WSSC's Occupational Therapy Assistant (OTA) candidacy has been moved up and may now accept our first class in August of 2023 instead of 2024. Next steps will be to hire a director of the program by December 2021.

In Technology & Transfer, curricula revisions include the Digital Technology-Computer Support program and the Robotics & Mechatronics Technology. In other news, EARN increased enrollment from 16-24 students. WSSC is conducting a search for a new Nursing Faculty/Success Coach to support the program's growth. In the Center for Student Success, a Financial Literacy App will launch in the next couple of weeks. Also, student retention in the First Time Ever in College (FTEIC) cohort increased 4%, from 46% to 50%.

**Administrative Reports via Consent Agenda**

Human Resources

Mr. Jess Raines presented the Human Resources report as included in the Board packet.

Proposal to Replace Boilers in Arts & Sciences Building

Mr. Raines shared information about the failed boilers in the Arts & Sciences building and the need to replace them. The College obtained four quotes from three vendors with Morrison Incorporated having both the low bid and second lowest bid with Lochinvar brand boilers as the alternate. Mr. Raines recommended the Board accept the proposal from Morrison Incorporated in the amount of \$77,528 for two Lochinvar boilers.

Chairman Anderson asked for a motion to approve the Administrative Reports via Consent Agenda and the boiler replacement work. Trustee Vandenberg moved to approve the Administrative Reports via Consent Agenda and the boiler replacement, Trustee Carman seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Absent
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Dr. Carman	Yes	Ms. Vessels	Yes

The **Administrative Reports via Consent Agenda**, as presented, was approved as **Resolution R38-20**.

**New/Old Business**

Appendix G, Standing Committees of the College Revision

Dr. Wood provided an overview of the revision made to Appendix G, Standing Committees of the College. No clarifications were necessary.

Chairman Anderson asked for a motion to approve the Policy Revision – Appendix G, Standing Committees of the College. Trustee Vandenberg moved to approve the Policy Revision – Appendix G, Standing Committees of the College, Trustee Vessels seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Absent
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Dr. Carman	Yes	Ms. Vessels	Yes

The **Policy Revision – Appendix G, Standing Committees of the College** was approved as **Resolution R39-20**.

Appendix Appendix E, Policy Against Sexual Harassment & Sexual Grievance Procedure

Dr. Wood provided an overview of the revisions made to Appendix E, Policy Against Sexual Harassment & Sexual Grievance Procedure. No clarifications were necessary.

Chairman Anderson asked for a motion to approve the Policy Revision – Appendix E, Policy Against Sexual Harassment & Sexual Grievance Procedure. Trustee Vessels moved to approve the Policy Revision – Appendix E, Policy Against Sexual Harassment & Sexual Grievance Procedure, Trustee Vandenberg seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Absent
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Dr. Carman	Yes	Ms. Vessels	Yes

The Policy Revision – Appendix E, Policy Against Sexual Harassment & Sexual Grievance Procedure was approved as Resolution R40-20.

### President’s Report

#### President’s Update

Dr. Wood highlighted a few special accomplishments. David Scheimann and Kathy-Temple Miller graduated from Ohio’s first OACC Leadership Academy. Dr. Heather Kincaid was instrumental in leading ODHE’s Adult Learning Working Group that researched and developed Seven Guiding Principles for serving adult learners. Kathy Temple-Miller also served on a ODHE team supporting this work. The state published this research in the Finish Your Future: Fulfilling Ohio’s Adult Learner Promise report. Dr. Wood also recognized the outstanding job the front-line staff, facilities, and IT teams did preparing for and moving into the new Student One Stop.

Dr. Wood highlighted Governor Mike DeWine’s pilot initiative called Ohio to Work that challenges community colleges to equip graduates with skills that lead to sustainable careers and long-term employment opportunities, provide Ohioans with accelerated training and job opportunities, strengthen the bridge between Ohio’s employers and people who need jobs, and to help employers find qualified workers. He set the state’s goal to increase adults (over 25) in public higher education from 27% to at least 40% by 2025. WSCC currently has 19% adult students (age 25 and older) enrolled this fall. WSCC is conducting a review of programs, courses, and delivery models to ensure all programs lead to employment or transfer and support what employers need. New pathways and delivery models will be developed to better serve adult learners who often need to balance work, family responsibilities, personal lives, and college.

### Executive Session

Trustee Vandenberg made a motion to go into Executive Session to consider the employment and dismissal of a public employee; Trustee Vessels seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Absent
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Dr. Carman	Yes	Ms. Vessels	Yes

The Trustees moving to Enter Executive Session was approved as Resolution R41-20.

The Trustees, along with Dr. Wood entered the Executive Session at 4:40 p.m. Trustee Vandenberg made a motion to exit Executive Session; Trustee Vessels seconded, and the motion passed with a roll call vote. The Trustees exited the Executive Session at 5:21 p.m.

Mr. Anderson	Yes	Mr. Pennock	Absent
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Dr. Carman	Yes	Ms. Vessels	Yes

The Trustees moving to Exit Executive Session was approved as Resolution R42-20.

### Adjournment

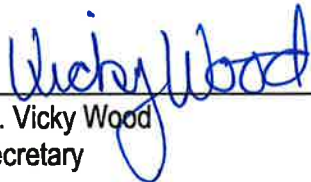
Trustee Barengo moved to adjourn the meeting; the motion was seconded by Trustee Carmen, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Absent
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Dr. Carman	Yes	Ms. Vessels	Yes

The **Adjournment of the September 21, 2020 Meeting of the Board** was approved as **Resolution R43-20** at 5:25 p.m.

**Next Meeting.** The next regular meeting of the Board of Trustees will be held on October 19, 2020, at 4 p.m. in the Community Room.

  
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Mr. Bernie Anderson                      Date  
Chairman                                      10/19/20

  
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Dr. Vicky Wood                              Date  
Secretary                                      10-19-20