

**WASHINGTON STATE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
Minutes of Special Meeting – October 1, 2021**

**Roll Call.** Vice Chairman Vandenberg called the meeting to order at 8:00 a.m. in the Administrative Boardroom in the Main Building. Ms. Cecily Fyffe, Executive Assistant to the President at WSCC, took roll call. The following Trustees were present at roll call: Mr. Randy Barengo, Mr. David Vandenberg, Ms. Susan Vessels, Mr. Dan Pennock, Mr. Tyler Wilcox, and Mr. Bernie Anderson who joined virtually. Ms. Jodey Altier was absent.

Others in attendance included: Dr. Vicky Wood (President), Ms. Sarah Parker (VPAA), Mr. Gary Barber (VPOE), and Ms. Angela Lang (CFO).

**Approval of the Agenda**

Vice Chairman Vandenberg asked for any additions or corrections to the agenda. Trustee Barengo moved to approve the agenda as presented, Trustee Wilcox seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Abs	Ms. Vessels	Yes
Mr. Wilcox	Yes		

The **October 1, 2021 agenda**, as presented, was approved as **Resolution R38-21**.

**Approval of the Minutes**

Vice Chairman Vandenberg asked for any additions or corrections to the minutes of the September 20, 2021 meeting. Trustee Wilcox moved to approve the minutes as presented. Trustee Vessels seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Abs	Ms. Vessels	Yes
Mr. Wilcox	Yes		

The **September 20, 2021 WSCC Board Meeting Minutes**, as presented, were approved as **Resolution R39-21**.

**Public Comment:** None

**Recognition of Guests:** None

**Financial Report**

Financial Follow-Up

As requested by the Board at the September meeting, Ms. Lang presented detailed information regarding the College's Other Sources/Grant revenue. Ms. Lang noted the fiscal year and grant cycle for Upward Bound and Educational Talent Search (ETS) operate differently than other grant funding and the two programs are able, at the end of the fiscal year, to carry over remaining funds until the end of the grant period. Ms. Lang discussed how ETS is having a difficult time spending their remaining grant funds as COVID restrictions have not allowed the program to travel to partner schools as is custom for the

program. Ms. Lang also noted that as the Fiscal Agent for the Perkins grant the College manages both WSCC's portion and Belmont College's portion of funding. Other grant funds currently managed by the College are: ARC POWER Grant, BRIDGES Grant, McDonough EARN Grant, and Sisters Health Foundation Grant.

**Administrative Reports via Consent Agenda**

Cybersecurity Purchase Proposal

Mr. Gary Barber presented a proposal to purchase cybersecurity software through the company, Arctic Wolf as noted in the board packet. Mr. Barber discussed the work the College's IT department is doing to enhance the College's cybersecurity protection. Mr. Barber explained the Arctic Wolf agreement is for two years and will be purchased using funds from the newly awarded ODHE Campus Safety Grant and institutional HEERF Funds. Trustee Pennock inquired whether the College has a backup server. Mr. Barber responded yes and indicated the backup server is off-site and backs up every 15-minutes. The Trustees continued the conversation regarding insurance coverage and ensuring the College is continuing to review coverage to stay up-to-date with the changing requirements. The Trustees also discussed the vacant chief information officer position and the need to maintain institutional knowledge of server systems. Trustee Barengo suggested during the next 12-months the College should research and implement 6-point multi-factor authentication to be in compliance with the MFA as well as do a full overview of campus security measures. Chairman Anderson suggested that the College's IT department should network with other institutions to continue broadening the department's knowledge on the ongoing changes in institutional IT policies and updates.

Vice Chairman Vandenberg asked for a motion to approve the Cybersecurity Purchase Proposal. Trustee Barengo moved to approve the Cybersecurity Purchase Proposal, Trustee Vessels seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Abs	Ms. Vessels	Yes
Mr. Wilcox	Yes		

The **Cybersecurity Purchase Proposal**, as presented, was approved as **Resolution R40-21**.

Policy Updates

Mr. Barber presented a policy addition to chapter 11 of the WSCC Policy and Procedure Manual. **Policy 11.110 - Anti-Hazing Policy**, was updated to include the newly passed legislation, Senate Bill Number 126, otherwise known as Collin's Law. The new policy had to include the following verbiage:

1. A model anti-hazing policy that prohibits students enrolled in an institution of higher education, or other individuals associated with an organization recognized by or operating under the sanction of an institution, from engaging in hazing; and
2. Guidelines regarding anti-hazing education and training for various campus stakeholders including students, faculty, staff, administrators and organizations; and
3. Guidelines for reporting incidents of hazing.

Mr. Barber added that the College is currently working to launch an anti-hazing training module for students, staff, and faculty. Trustee Wilcox inquired how the College will process reported incidents. Mr. Barber responded that the Student Conduct policy and procedures will be followed. The accused individual will go in front of the Student Discipline Committee and if the allegations were found to be true, then to local Law Enforcement. Vice Chairman Vandenberg asked for the timeline of the planned training exercises. Mr. Barber informed the Board that members of the staff and faculty will complete the training by

next semester and students will be required to complete the training during orientation. Trustee Vessels asked for clarification where the policy discusses fining students. Mr. Barber stated that the College itself will not impose fines.

Vice Chairman Vandenberg asked for a motion to approve the Policy Updates via Consent Agenda. Trustee Pennock moved to approve the Policy Updates via Consent Agenda, Trustee Wilcox seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Abs	Ms. Vessels	Yes
Mr. Wilcox	Yes		

The **Policy Updates via Consent Agenda**, as presented, was approved as **Resolution R41-21**.

**President’s Report**

Dr. Vicky Wood updated the Board on the conversation with Chancellor Gardner and the other community college presidents. During that conversation, Chancellor Gardner went in depth regarding the passage of Collin’s Law as well as discussed the funding formula for community colleges, specifically the access portion of the formula. When the model was first designed, it looked at whether a student who tested into remedial math and English completed the college-level course. If yes, the college would receive funding for that student. Now, colleges have implemented new strategies where students are enrolled in pre or corequisite courses alongside the college-level course, which makes the funding model outdated. The state is also looking at Second Chance Vouchers, Senate Bill 135. There are 1.3M Ohioans who have some college credit and no degree or certificate. The state is looking at how to get these individuals back in courses so they can complete their degrees/certificates. WSCC will work to secure these funds when available. WSCC is working on the college’s Capital Plan that will be submitted on November 1, 2021. The Board discussed the previous plans to create a second entrance/exit to campus as well as the Health and Wellness Building and will relook at these plans based on the funds the College has saved.

Dr. Wood commended the College on the great work they have done with the WIG in adult student enrollment and retaining students. The OACC released fall enrollment numbers and Washington State Community College ranked third for increase in FA21 adult student headcount, fifth for increase in FA21 credit hours, and sixth for increase in FA21 headcount.

Employee Technology Stipend (HEERF)

Dr. Wood briefed the Board on the ability to use HEERF Funds to aid staff with remote work access. Many staff and faculty members had to make changes and upgrade their technology capabilities in order to work remotely. Dr. Wood recommended the Board approve a stipend to financially support staff and faculty with these necessary technology needs.

Vice Chairman Vandenberg asked for a motion to approve the Employee Technology Stipend. Trustee Vessels moved to approve the Employee Technology Stipend, Trustee Barengo seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Abs	Ms. Vessels	Yes
Mr. Wilcox	Yes		

The **Employee Technology Stipend**, as presented, was approved as **Resolution R42-21**.

**Executive Session:** None


**Adjournment**

Trustee Barengo moved to adjourn the meeting at 8:58 a.m., the motion was seconded by Trustee Vessels, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Abs	Ms. Vessels	Yes
Mr. Wilcox	Yes		

The **Adjournment of the October 1, 2021 Special Meeting of the Board of Trustees** was approved as **Resolution R43-21**.

**Next Meeting.** The next meeting of the Board of Trustees will be held on November 15, 2021, at 4 p.m. in the Community Room.

  
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Mr. Bernie Anderson                      Date

  
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Dr. Vicky Wood                              Date  
Secretary

DAVID ANDERSON