

**WASHINGTON STATE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
Minutes of Meeting – August 15, 2022**

**Roll Call.** Chairman David Vandenberg called the meeting to order at 4:00 p.m. in Nursing Classroom H108 of the main building. Ms. Cecily Fyffe, Executive Assistant to the President, took roll call. The following Trustees were present at roll call: Mr. David Vandenberg, Mr. Randy Barengo, Mr. Tyler Wilcox, Ms. Susan Vessels, Mr. Dan Pennock, Mr. Bernie Anderson, and Ms. Cinda Erickson. Ms. Jodie Altier arrived after roll-call was taken.

Others in attendance included: Dr. Vicky Wood (President), Dr. Sarah Parker (VPAA), Mr. Gary Barber (VPOE), Dr. Heather Kincaid (Dean Health), Dr. Jona Rinard (Dean Public Services & Transfer), Mr. George Bilokonsky (Dean Business and Engineering), Ms. Jean Worstell (HR Manager), Ms. Kathy Temple-Miller (Dean SS), Ms. Dustin Taylor (Registrar), Ms. Reba Bartrug (Director Enroll. Services & Fin. Aid), Ms. Erin O’Neill (Exec. Admin), and Philip Sammons (Student of the Month).

**Approval of the Agenda**

Chairman Vandenberg asked for any additions or corrections to the agenda. Trustee Barengo moved to approve the agenda as presented, Trustee Pennock seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Abs	Ms. Vessels	Yes
Mr. Wilcox	Yes	Ms. Erickson	Yes
Ms. LeeAnn Johnson	Abstained		

The **August 15, 2022 agenda**, as presented, was approved as **Resolution R31-22**.

**Approval of the Minutes**

Chairman Vandenberg asked for any additions or corrections to the minutes of the June 30, 2022 meeting. Trustee Wilcox moved to approve the minutes as presented. Trustee Vessels seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Abs	Ms. Vessels	Yes
Mr. Wilcox	Yes	Ms. Erickson	Yes
Ms. LeeAnn Johnson	Abstained		

The **June 20, 2022 WSCC Board Meeting Minutes** were approved as **Resolution R32-22**.

**Public Comment:** None

**Swearing in of New Trustee - LeeAnn Johnson**

Chairman Vandenberg swore in Ms. LeeAnn Johnson as a new Washington State Community College Board of Trustees member. Ms. Johnson was appointed by Governor Mike DeWine.

## Recognition of Guests

### Student of the Month

Chairman Vandenberg introduced the August Student of the Month, Philip Sammons. Mr. Sammons is in the Advanced Manufacturing and Integration program. Mr. Sammons heard about the hands-on learning experience at WSCC and made the decision to transfer from Ohio University. Mr. Sammons enjoys the Advanced Manufacturing and Integration program for the many different components of the curriculum, which include, robotics, sensors, programming, and automation. Dean of Business and Engineering, Mr. George Bilokonsky, thanked Mr. Sammons for his assistance in showcasing the robotic technology during campus tours.

### Ohio Association of Community Colleges Leadership Academy Graduates

Dr. Wood introduced Dr. Jona Rinard, Dean of Transfer and Public Services, and Mr. Don Godfrey, Associate Professor, who recently graduated from the Ohio Association of Community Colleges Leadership Academy. Both Dr. Rinard and Mr. Godfrey shared their experiences and what they learned through the Academy. Both thanked Dr. Wood and Dr. Parker for selecting them for this great opportunity.

### Executive Assistant to Administration

Dr. Wood introduced the new Executive Assistant to Administration, Ms. Erin O'Neill. Ms. O'Neill gave a background of her work experience and expressed her excitement about joining WSCC.

## Summer Renovation Tour

The Board toured the newly renovated Health labs and the new processing unit in the Engineering department. Deans, George Bilokonsky and Dr. Heather Kincaid, along with Adrienne Hilegner, Director of Respiratory Therapy, gave demonstrations of new equipment and discussed program updates.

## Financial Report via Consent Agenda

### Financial Report

Dr. Wood presented the Higher Education Emergency Relief Fund (HEERF) financial statements through July 31, 2022 as noted in the board packet. Dr. Wood noted that most items encumbered are for facility projects that are ongoing such as the HVAC and final renovations. Other remaining transactions to be completed are for personnel positions. Dr. Wood updated the board on the new round of funding through the Supplemental Support under the American Rescue Plan. These funds will be used to support students through grants and to offset personnel costs.

Chairman Vandenberg asked for a motion to approve the Financial Reports via Consent Agenda. Trustee Barengo moved to approve the Financial Reports via Consent Agenda, Trustee Vessels seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Yes	Ms. Vessels	Yes
Mr. Wilcox	Yes	Ms. Erickson	Yes
Ms. LeeAnn Johnson	Yes		

The Financial Reports via Consent Agenda, as presented, was approved as **Resolution R33-22**.

## Administrative Reports via Consent Agenda

### Human Resources Report

Mr. Gary Barber presented the Human Resources report as noted in the board packet. Mr. Barber highlighted the positions that have recently been filled and thanked Jean Worstell and Charity Browning for their work in filling these positions. Mr. Barber noted that over 66 applications were received for the College Pathway Advisor positions, a 9-month faculty position was offered to a potential candidate and accepted, Health Information Management Technology interviews will take place next week, and the career tech specialist position funded through Tech Prep. The Career Tech Specialist position will work closely with high schools and tech centers to build pathways. Mr. Barber proceeded to name the newest employees, which include, Mr. Jared Voldeneess who recently received an award through Appalachia Ohio Manufactures Coalition for project based learning; Ms. Judy Ruud who previously taught at Marietta College; Dr. Mohamad who taught Cyber Security at North Central State; and Ms. Stacey Greenup who is joining from the field of nursing. Mr. Barber finished the human resources update by mentioning the promotion of Mr. Nick Arnold to Information Systems Analyst Manager. Mr. Arnold has been serving in this role for the past year and this promotion was to acknowledge his work and compensate him accordingly.

### Policy Proposal 7.440 - Freedom of Speech

Mr. Barber brought forth a new policy the Ohio Department of Higher Education directed colleges to adopt. The newly enacted R.C. 3345.0215 and its Free Speech Policy requirements passed under Senate Bill 135 requires Institutions of Higher Education enact a free speech policy, establish a complaint process, and report annually to the Ohio Department of Higher Education. Dr. Parker and Ms. Fyffe attended a zoom session with the Attorney General's Office and Ohio Association of Community Colleges where colleges were directed to adopt a policy that affirms specific principles, as seen in the new policy. The Board can appoint Dr. Wood or other college administrators to oversee the complaints process. The Board asked whether faculty and staff would receive training on the freedom of speech policies. Mr. Barber responded that yes, Security America will receive training as well as staff and faculty.

### Enrollment Update

Mr. Barber updated the Board on the current fall enrollment. The College is currently 85 below in headcount and 30 credit hours lower than this time last year. Mr. Barber noted that at this same time last year the College enrolled over 200 CCP students; however, high schools are behind in submission of documentation this year.

Chairman Vandenberg asked for a motion to approve the Administrative Reports via Consent Agenda. Trustee Vessels moved to approve the Administrative Reports via Consent Agenda, Trustee Wilcox seconded, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Abstained
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Yes	Ms. Vessels	Yes
Mr. Wilcox	Yes	Ms. Erickson	Yes
Ms. LeeAnn Johnson	Yes		

The **Administrative Reports via Consent Agenda**, as presented, was approved as **Resolution R34-21**.

## President's Report

Dr. Vicky Wood began her update by acknowledging the August OnCampus included in the board packet. The OnCampus highlights the current events on campus and the achievements of students, faculty, and staff. Dr. Wood updated the Board on the fall in-service week held the previous week. Dr. Wood thanked Dr. Parker for planning the in-service week, which included, many professional development sessions. A survey was completed by faculty members and the comments were of high praise.

Dr. Wood continued that the Board will soon experience a demonstration of the new hyflex classrooms that allow courses to be taught in-person and streamed live for students who can not attend in-person. Dr. Wood also updated the Board on the recent Higher Learning Commission's Assurance Review, which Dr. Parker will present at next month's meeting.

Dr. Wood highlighted the nursing programs' success rates. Dr. Wood received a call from Chancellor Gardner congratulating WSCC on the highest pass rate in the state and that 100% of graduates took the NCLEX exam. The success of the Nursing program continues to garner state recognition.

Dr. Wood finished the President's Report by highlighting the Vision, Mission, and Values of the College and how those align with the College's new strategic priorities. Dr. Wood invited Mr. Tim Brunicardi, Director of Marketing, to discuss the potential rebranding of the College. Internal surveys were sent to executives, staff, and faculty to gather feedback on whether the College would need to change the mission statement or vision and whether the College should change the name. The takeaway from these surveys was that the main components of the mission and vision still holds true, but could be expanded upon. The data from the internal surveys indicate support for changing the college's name. The common theme of why the College should change the name was the confusion with the state of Washington and stigma of community colleges. The common theme to not change the College's name was the cost and resources and pride and history of the College. The next step in the action plan is to survey students and external stakeholders.

**New/Old Business**

Dr. Wood reminded the Board annual ethics training is due in December.

Chairman Vandenberg updated the group on Dr. Wood's performance evaluation. The Board is pleased with her performance and she received a unanimous vote of approval. Chairman Vandenberg stated her performance also reflects the great work staff and faculty have done.

**Executive Session**

Trustee Pennock made a motion to go into Executive Session to consider the employment and compensation of a public employee or official, Trustee Vessels seconded, and the motion passed with a roll call vote. The Trustees along with Dr. Wood entered the Executive Session at 5:15 p.m.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Yes	Ms. Vessels	Yes
Mr. Wilcox	Yes	Ms. Erickson	Yes
Ms. LeeAnn Johnson	Yes		

The Trustees moving to **Enter Executive Session** was approved as **Resolution R35-22**.

Trustee Vessels made a motion to exit Executive Session, Trustee Barengo seconded, and the motion passed with a roll call vote. The Trustees exited the Executive Session at 5:40 p.m.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Yes	Ms. Vessels	Yes
Mr. Wilcox	Yes	Ms. Erickson	Yes

Ms. LeeAnn Johnson	Yes		
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The Trustees moving to **Exit Executive Session** was approved as **Resolution R36-22**.

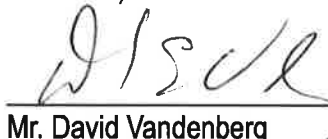
**Adjournment**

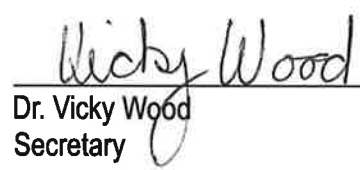
Trustee Pennock moved to adjourn the meeting at 5:53 p.m., the motion was seconded by Trustee Wilcox, and the motion passed with a roll call vote.

Mr. Anderson	Yes	Mr. Pennock	Yes
Mr. Barengo	Yes	Mr. Vandenberg	Yes
Ms. Altier	Yes	Ms. Vessels	Yes
Mr. Wilcox	Yes	Ms. Erickson	Yes
Ms. LeeAnn Johnson	Yes		

The **Adjournment of the August 15, 2022 Meeting of the Board of Trustees** was approved as **Resolution R37-22**.

**Next Meeting.** The next meeting of the Board of Trustees will be held on September 19, 2022, at 4 p.m. in H108 (Nursing classroom).

  
 Mr. David Vandenberg  
 Chairman  
 Date 11/28/22

  
 Dr. Vicky Wood  
 Secretary  
 Date 11-29-22

