

**Washington State Community College**  
**Board of Trustees Meeting**  
March 20, 2023, 4 p.m.  
Community Room A102  
**Meeting Minutes**

**Roll Call**

Chairman David Vandenberg called the meeting to order at 4:00 p.m. in Community Room A102 of the main building. Erin O'Neill, Executive Assistant to Administration, took roll call and meeting minutes. The following trustees were present: David Vandenberg, Susan Vessels, Tyler Wilcox, Lucinda Erickson, Jodey Altier, Randall Barengo. Remote: Bernie Anderson Absent: LeeAnn Johnson

Others in attendance included: Dr. Vicky Wood (President), Dr. Sarah Parker (VPAA), Mr. Gary Barber (VPOE), Mr. David Hermann (VPSA), Ms. Angie Lang (CFO), Ms. Kathy Temple-Miller (Dean SS), Ms. Dustin Taylor (Registrar), Dr. Heather Kincaid (Dean of Health Sciences), Ms. Megan Hardway (Director of Foundation) Mr. Tim Brunicardi (Director of Marketing), Mr. Ethan Gault (Student of the Month February).

**Agenda Approval/Changes**

Chairman Vandenberg asked for any additions or corrections to the agenda. Trustee Barengo moved to approve the agenda as presented, Trustee Wilcox seconded, and the motion passed with a roll call vote.

Mr. Vandenberg	y	Ms. Johnson	absent
Ms. Altier	y	Ms. Vessels	y
Mr. Wilcox	y	Mr. Anderson	y
Ms. Erickson	y	Mr. Barengo	y

The **March 20, 2023 agenda**, as presented, was approved as **Resolution R09-23**.

**Approval of February 2023 Minutes**

Chairman Vandenberg asked for any additions or adjustments to the minutes of the February meeting. Trustee Vessels moved to approve the minutes as presented, Trustee Altier seconded, and the motion passed with a roll call vote.

Mr. Vandenberg	y	Ms. Johnson	absent
Ms. Altier	y	Ms. Vessels	y
Mr. Wilcox	y	Mr. Anderson	y
Ms. Erickson	abstain	Mr. Barengo	abstain

The **February 20, 2023 minutes**, as presented, were approved as **Resolution R10-23**.

**Public Comment**

Chairman Vandenberg asked for any public comments.

**Recognition of Guests**

Student of the Month

Ethan Gault (February). Ethan has been taking classes at WSCC since his 8th grade year at Marietta Middle School. He has obtained two associate degrees from WSCC, in liberal arts and general science. Ethan stated he is the vice president of PTK and a member of the robotics club. Next year, he plans to attend The Ohio State University to obtain degrees in aerospace engineering and business. He hopes to get a job with NASA or a company like SpaceX, with the ultimate goal of starting his own engineering firm.

New Team Member

Mr. David Hermann, VP of Student Affairs. Mr. Hermann has been with WSCC for one week. He said everyone has been helpful and kind as he gets acclimated to the campus and the processes. This was a perfect opportunity for his family to move to the area. He grew up in Illinois and has lived all over the country. He has experience in K-12 and in higher education student services. Mr. Hermann is completing his Ph.D. in Higher Education Administration from Illinois State University.

**Financial Report Consent Agenda**

Ms. Lang presented the financial statements through February 28, 2023, as presented in the board packet. The variance report shows revenue looks good and is up almost \$1 million from this time last year, and expenses are up almost \$300,000. The statement of revenues and expenses shows revenues at 88% and expenses at 59%. The CARES Act funds show the amounts remaining in the three categories. The student portion will be distributed in the spring semester and most of the institution portion is earmarked for new programs. Chairman Vandenberg asked if there was a plan in place to use the money if the deadline is not extended. Ms. Lang indicated there is a plan to spend the funds by the June 30, 2023 deadline.

The FY24 Proposed Fees were presented. The list includes classes that have been deactivated or transferred into a different unit. A Resolution to purchase a simulator for nursing students was presented. This is the second simulator purchased and will put the amount over the \$200,000, which needs Board approval per the procurement policy.

Chairman Vandenberg then asked for questions. Hearing none, he asked for a motion to approve the Financial Report, Lab Fees, and Nursing Simulator. Trustee Wilcox moved to approve the financial report. Trustee Barengo seconded. The motion passed with a roll call vote.

Mr. Vandenberg	y	Ms. Johnson	absent
Ms. Altier	y	Ms. Vessels	y
Mr. Wilcox	y	Mr. Anderson	y
Ms. Erickson	y	Mr. Barengo	y

The **Financial Report**, as presented, was approved as **Resolution R11-23**

**Human Resources Report**

Mr. Barber presented a list of the six currently open positions.

- eSports and Cyber Faculty positions may be filled by one individual. The eSports is a supplemental position and Cyber is full time faculty.
- Director of Occupational Therapy Assistant position is currently in negotiations, which will put the launching of an OTA program a year ahead of schedule.
- Executive Assistant to the President, Nursing Faculty, and Director of Educational Technology position searches are still ongoing.
- Director of Clinical Education for Respiratory Therapy position has been filled, as well as an adjunct and assistant director of Upward Bound.

Chairman Vandenberg asked for a motion to approve the Human Resources report. Trustee Vessels moved, Trustee Barengo seconded. The motion passed with a roll call vote.

Mr. Vandenberg	y	Ms. Johnson	absent
Ms. Altier	y	Ms. Vessels	y
Mr. Wilcox	y	Mr. Anderson	y
Ms. Erickson	y	Mr. Barengo	y

The **Human Resources report**, as presented, was approved as **Resolution R12-23**

Mr. Barber updated the Board on the new online eCampus bookstore that will be launched in the summer semester. A transition team is working on integrating the new process. A marketing meeting has been held to discuss collateral and advertising and will be rolled out at the end of the week.

**Policy Changes**

- *Replace Associate Degree* - The manual has been edited to add the baccalaureate degree offering and update language.
- *Policy 10.600 Class Attendance* - This policy update permits students up to three days' absence per semester to accommodate the celebration of a holiday associated with faith, spiritual belief, or religion. State institutions of higher learning are required to implement this policy per passage of HB 353. The policy and list of holidays will be posted on the WSCC website and a statement will be added to course syllabi.

Mr. Vandenberg asked for a motion to approve the policy changes. Trustee Vessels made the motion. Trustee Wilcox seconded. The motion passed unanimously with a roll call vote.

Mr. Vandenberg	y	Ms. Johnson	absent
Ms. Altier	y	Ms. Vessels	y
Mr. Wilcox	y	Mr. Anderson	y
Ms. Erickson	y	Mr. Barengo	y

**Policy changes** were approved as **Resolution R13-23**.

**President’s Report**

**Name Change Update – *Tim Brunicardi, Director of Marketing***

Due to adding the baccalaureate degree, the college offers a degree higher than most community colleges. Mr. Brunicardi has led a name selection process that has included a poll of the campus - staff, faculty, and students and there was support in favor of changing the name. External constituents also provided overwhelming support for changing the name. Internal discussions lead to many suggested names; however, many were already in use by other colleges. Those were eliminated and the list was narrowed to the 20 most popular. The list of 20 was reviewed by the campus and the Board. The results of that survey were shared with the Board and discussed. The next step is to conduct a survey on the top three choices and present the results to the Board in April.

**Student Success and Funding Impact Update – *Kathy Temple-Miller, Dean of Student Success***

Dean Temple-Miller presented a slideshow on student success metrics and the SSI funding impact. On a number of momentum metrics, WSCC places at the top of the 23 Ohio community colleges. Trustee Wilcox asked what could be done to help maintain this success and Dean Temple-Miller said she thinks we have adequate resources currently to see substantial change.

**Organization Chart Update**

With filling the marketing director and a Foundation director positions, student services and academic services will again be separated. Mr. David Hermann, VPSA, will lead student and enrollment services. Chair Vandenberg asked for a motion to accept the updated organizational chart. Trustee Vessels moved, Aliter seconded. The motion passed with roll call vote.

Mr. Vandenberg	y	Ms. Johnson	absent
Ms. Altier	y	Ms. Vessels	y
Mr. Wilcox	y	Mr. Anderson	y
Ms. Erickson	y	Mr. Barengo	y

**The Organizational Chart updates** were approved as **Resolution R14-23**.

**Vision, Mission, Core Values review**

With the addition of a baccalaureate degree, the Board reviewed the Vision, Mission, and Core Values statements. The Board decided to remove the word “associate” from the mission statement, which aligns with the recommendation of the Leadership Team. The Vision and Core Values will remain the same. Chairman Vandenberg asked for a motion to change the Mission Statement. Trustee Wilcox made the motion, Trustee Barengo seconded the motion. The motion passed with roll call vote.

Mr. Vandenberg	y	Ms. Johnson	absent
Ms. Altier	y	Ms. Vessels	y
Mr. Wilcox	y	Mr. Anderson	y

Ms. Erickson	y	Mr. Barengo	y
--------------	---	-------------	---

The Mission Statement with proposed changes was accepted as **Resolution R15-23**.

**New/Old Business**

Chairman Vandenberg asked for any new business. Hearing none, he called to move into Executive Session.

**Executive Session**

Trustee Vessels made a motion to go into Executive Session to consider the employment and/or dismissal of a public employee or official. Mr. Gary Barber, Vice President of Operational Effectiveness, and Dr. Wood were asked to join. Trustee Wilcox seconded, and the motion passed with a roll call vote. The Trustees along with Dr. Wood and Mr. Barber entered the Executive Session at 5:01 p.m.

Mr. Vandenberg	y	Ms. Johnson	absent
Ms. Altier	y	Ms. Vessels	y
Mr. Wilcox	y	Mr. Anderson	y
Ms. Erickson	y	Mr. Barengo	y

The Trustees moving to **Enter Executive Session** was approved as **Resolution R15-23**.

Trustee Barengo made a motion to exit Executive Session, Trustee Wilcox seconded, and the motion passed with a roll call vote. The Trustees exited the Executive Session at 5:38 p.m.

Mr. Vandenberg	y	Ms. Johnson	absent
Ms. Altier	y	Ms. Vessels	y
Mr. Wilcox	y	Mr. Anderson	y
Ms. Erickson	y	Mr. Barengo	y

The Trustees moving to **Exit Executive Session** was approved as **Resolution R16-23**.

**Adjournment**

Chair Vandenberg asked for a motion to adjourn at 5:40 p.m. Trustee Vessels made the motion. Trustee Erickson seconded the motion. The motion passed unanimously with a roll call vote.

Mr. Vandenberg	y	Ms. Johnson	absent
Ms. Altier	y	Ms. Vessels	y
Mr. Wilcox	y	Mr. Anderson	y

Ms. Erickson	y	Mr. Barengo	y
--------------	---	-------------	---

**The Adjournment of the March 20, 2023 meeting** of the WSCC Board of Trustees was approved as **Resolution R17-23.**

The next meeting of the Board of Trustees shall be held April 17, 2023.

---

Mr. David Vandenberg                      Date  
Chair

---

Dr. Vicky Wood                                      Date  
Secretary