



HOW TO REACH US:

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CAREER OPPORTUNITIES:

- Hospital Facilities
- Ambulatory Facilities
- Patient Access
- Health Insurance Companies
- Medical Billing or Medical Coding Companies
- Education

STUDENT OPPORTUNITIES:

Upon successful completion of the Associate of Applied Science in Health Information Management Technology degree, students are eligible to sit for the American Health Information Management Association (AHIMA) Registered Health Information Technical (RHIT) Exam pending CAHIIM accreditation.

EMPLOYMENT FORECAST:

Nationally and regionally, the future outlook for careers is above the national average. Credentials earned through this program are national credentials, which means you can apply outside the state you reside for employment and have a valid credential.

IT'S A FACT:

Nearly 70% of Washington State students receive financial aid.

Revised 2.11.2022

HEALTH INFORMATION MANAGEMENT TECHNOLOGY

THE PROGRAM:

The Health Information Management Technology (HIMT) is a five-semester, fully online program* with credentials built into the curriculum that you'll earn along the way. In fact, you can earn a medical billing and medical coding certificate within the first three semesters of the program. This valuable credential will equip you with the knowledge and skills necessary to gain employment while you continue your education and makes you eligible to sit for various external medical coding and/or medical billing certification exams.

*While instruction for this program is completely online, during the Professional Practice portion of your training, where you will gain experience and meet curricular competencies, you will work with a medical facility or company that may require on-site attendance.

Health Information Management Technology (HIMT) professionals are diverse experts who keep the human touch in patient health information. Health information management professionals manage and protect patient records and patient information to enhance patient care by ensuring medical records are complete, accurate, and accessible in real-time to healthcare providers so they can make critical health-related decisions to provide quality patient care. Health information management professionals understand medical department workflows and department flow within computer information systems. Most commonly known positions that fall into the health information management technician umbrella are medical billers and medical coders. Medical billers and medical coders are vital to facilities as they understand insurance contracts and help facilities be reimbursed for services provided to patients while following federal regulations and guidelines to help facilities receive proper reimbursement for services provided.

GRADUATES OF THE PROGRAM WILL BE ABLE TO:

- Demonstrate proficiency in determining diagnosis and procedure codes according to official guidelines.
- Demonstrate proficiency in meeting compliance and regulatory requirements in reimbursement technologies.
- Demonstrate proficiency in utilization of data-driven performance improvement techniques for decision making.
- Demonstrate the ability to apply policies, regulations, and standards to the management of information.
- Apply various forms of communication effectively as a communicator and an observer.
- Demonstrate the ability to use current technology and scientific principles to adapt to a changing world.

ADMISSION TO THE PROGRAM:

Admission to the HIMT program is limited and admission is made on a selective basis.

- ❖ **Admission to the Health Information Management Technology Program** is limited and awarded on a selective basis.
- ❖ **General admission into the college *does not* grant admission into the program, but General admission into the college is required for program admission.**
- ❖ Applicants are urged to apply early. You must have the following to apply to the HIMT degree program

ENTRANCE REQUIREMENTS:

1. Complete application for admission to Washington State Community College.
2. Must be a high school graduate or possess a GED Certificate.
3. Submit an official high school transcript or GED Certificate, and official transcripts from any college(s) attended.
4. Complete an application for the HIMT program.
5. Submit **three (3) non-family** references.
6. Successfully completed the one-week free online readiness course.
(Starts Monday @ 8:00am and ends Saturday @ 5:00pm every week.)
7. Completed H.S. Algebra II (or higher) or **MATH 0106**.
8. **Cumulative GPA of 2.5 or higher** when applying, and upon program entry.

This program must be completed in a sequence of consecutive semesters (see curriculum).

A grade of "C" or above is required in all courses.



Health Information Management Technology (HIMT)

Estimated Costs for 2024-2026

In-state Tuition: \$170.00 Out-of-state Tuition: \$ 171.00

<u>Fall Semester 2024</u>	
Credit Hours:	15
Tuition:	\$2,550.00
Books:	\$ 620.00
Labs:	\$ 657.00*
Lab Fees:	\$ 0.00
Laptop	<u>\$ 750.00</u>
Cost Estimate (in-state):	\$ 4,577.00
* Students will purchase in bookstore along w/textbook.	
<u>Spring Semester 2025</u>	
Credit Hours:	13
Tuition:	\$2,210.00
Books:	\$1,123.00
Labs:	\$ 639.00*
Lab Fees: (MATH 2110)	<u>\$ 20.00</u>
Cost Estimate (in-state):	\$3,992.00
* Students will purchase through bookstore and AHIMA.org	
<u>Summer Semester 2025</u>	
Credit Hours:	12
Tuition:	\$2,040.00
Books:	\$ 386.00
Labs:	\$ 340.00*
Lab Fees: (ENGL 1510)	<u>\$ 20.00</u>
Cost Estimate (in-state):	\$2,786.00
* Students will purchase through HFMA and AAPC	

<u>Fall Semester 2025</u>	
Credit Hours:	12
Tuition:	\$2,040.00
Books:	\$ 108.00
Labs:	\$ 657.00*
Lab Fees:	<u>\$ 0.00</u>
Cost Estimate (in-state):	\$ 2,805.00
* Students will purchase through bookstore and AHIMA.org	
<u>Spring Semester 2026</u>	
Credit Hours:	12
Tuition:	\$2,040.00
Books:	\$ 540.00
Labs:	\$ 299.00*
Lab Fees:	\$ 0.00
Professional Practice Fee:	<u>\$ 180.00**</u>
Cost Estimate (in-state):	\$ 3,059.00
* Students will purchase through bookstore and AHIMA.org	
** Background check, vaccinations, and physical	
Total Cost Estimate (In-state) \$ 17,219.00	
* <i>Some classes may offer or allow utilization of e-books</i>	
<small>Revised 8.16.2023</small>	

Again, this information is only an **estimate of the approximate cost** for **five semesters** and is based on current costs and fees. The estimate does not include a mileage estimate as it is impossible to predict spring clinical rotation assignments at this time.

Prior to entry into the professional practice experience, a physical exam, lab work, drug test, BLS certification, background check and proof of immunizations are required. Fees for these services vary greatly and it is difficult to estimate, however, the cost should be under **\$300.00**. A criminal background check is required; it is available through Marietta Memorial Hospital at a cost of **\$40.00**.

All financial aid inquiries may be directed to the Director of Financial Aid.

Worksheet:

Fall Semester 2024 Textbook Cost	
BIOL 1300	\$0 (*Same Cengage Mindtap Used in HIMT 1100)
BIOL 2450	\$125 (Textbook)
HLTH 1800	\$100 (Textbook)
HIMT 1100	\$190 (Textbook) \$190 Cengage MindTap covers first 12 months \$0 AHIMA Case Studies Second Edition (covered in HIMT 1200) <u>Lab:</u> \$0 AHIMA V-Lab Covered in HIMT 1200 12-month access \$0 EHRGO covered in HIMT 1200 12-month access
HIMT 1200	\$205 (Textbook) \$115 Health Information Management Technology: An Applied Approach \$90 AHIMA Health Information Management Case Studies (\$115+\$90=\$205) <u>Lab:</u> \$483 AHIMA VIAB (12-month access) \$125 EHRGO (12-month access) \$49 AHIMA Membership Fee (\$483+\$125+\$49= \$657)
Total	\$620 (Textbook Cost excluding labs)

Spring Semester 2025 Textbook Cost	
BUSM 1600	\$152 (Textbook)
MATH 2110	\$91 (Textbook) \$20 Lab Fee
HIMT 1301	\$511 (Textbooks) \$0 Cengage Mindtap \$290 AAPC Coding Bundle \$85 AHIMA ICD-10-PCS An Applied Approach \$72 AHIMA Clinical Coding Workout \$64 CCA Exam Preparation \$0 AHIMA Health Information Management Case Studies purchased in HIMT 1200 (\$0+\$290+\$85+\$72+\$64+\$0 = \$511) <u>Lab:</u> \$0 AHIMA V-Lab Covered in HIMT 1200 12-month access \$0 EHRGO covered in HIMT 1200 12-month access
HIMT 1302	\$460 (Textbooks) \$290 Coding Bundle AAPC (Same as HIMT1301) \$80 AHIMA Basic Current Procedural Terminology & \$80 HCPCS Coding Exercises \$90 AHIMA Clinical Coding Workout (for HIMT 1301 and HIMT1302 and price is included in HIMT 1301 so not included in total) <u>Lab:</u> \$190 AAPC Individual Membership \$150 AAPC CPC Online Practice Exam, CPC Study Guide \$299 CPC or CCA Certification Exam (\$190+\$150+\$299=\$639)
Total	\$1,214 (Textbook Cost excluding labs)

Summer Semester 2025 Textbook Cost		
ENGL 1510	\$-0-	(Textbook) \$20 Lab Fee
HIMT 1400	\$-0-	(Textbook) Cengage Mindtap paid for in HIMT 1100 Understanding Healthcare Reimbursement
HIMT 1500	\$80	(Textbook) AHIMA Healthcare Code Sets, Clinical Terminologies, and Classification Systems
HIMT 1700	\$306	(Textbooks) \$76 AHIMA Revenue Cycle Management Best Practices \$0 AHIMA Clinical Coding Workout purchased in HIMT 1301 and HIMT 1302. \$150 AAPC Study Prep Guide CPB online Practice Exam, CPB Study Guide and one practice exam \$0 AHIMA Health Information Management Case Studies (Purchased in HIMT 1200) \$0 HFMA CRCR Certification Exam Comes with Student Membership <u>Lab</u> (Student purchases through bookstore or organization): \$0 AHIMA V-Lab purchased in HIMT 1200 \$0 EHR GO Purchased in HIMT 1200 \$50 HFMA Student Membership \$299 AAPC CPB Exam ($\$0+\$0+\$50+\$299=\340)
Total	\$386	(Textbook Cost excluding labs)

Fall Semester 2025 Textbook Cost		
SPCH 1510 or SPCH 2060	\$-0-	Books not required.
PSYC 1010 or SOCI 1010	\$40	(Textbook)
HIMT 2100	\$-0-	(Textbook) Same text used in HIMT 1200 <u>Lab</u> (Student purchases through bookstore or organization): \$483 AHIMA VIAB (12-month access) \$125 EHRGO (12-month access) \$49 AHIMA Student Membership ($\$483+\$125+\$49=\657)
HIMT 2200	\$68	(Textbook) \$68 AHIMA Introduction to Information Systems for Health Information Technology <u>Lab</u> (Student purchases through bookstore or organization): \$0 AHIMA V-Lab purchased in HIMT 1200 \$0 EHR GO Purchased in HIMT 1200
Total	\$108	(Textbook Cost excluding labs)

Spring Semester 2026 Textbook Cost

BUSM 1550	\$85	
HIMT 2301	\$142	<p>(Textbook)</p> <p>\$70 4-month access Cengage MindTap Healthcare Statistics</p> <p>\$72 AHIMA Data Analytics in Healthcare Research: Tools and Strategies</p> <p>\$0 AHIMA Health Information Management Case Studies purchased in HIMT 1200</p> <p>Lab (Student purchases through bookstore or organization):</p> <p>\$0 AHIMA V-Lab purchased in HIMT 2100</p> <p>\$0 EHR GO Purchased in HIMT 2100</p>
HIMT 2400	\$80	<p>(Textbook)</p> <p>\$80 AHIMA Quality and Performance Improvement in Healthcare</p> <p>\$0 AHIMA Health Information Management Case Studies purchased in HIMT 1200</p> <p>Lab (Student purchases through bookstore or organization):</p> <p>\$0 AHIMA V-Lab purchased in HIMT 2100</p> <p>\$0 EHR GO Purchased in HIMT 2100</p>
HIMT 2500	\$90	<p>(Textbook)</p> <p>\$90 AHIMA Enterprise Health Information Management and Data Governance</p> <p>\$0 AHIMA Health Information Management Case Studies purchased in HIMT 1200</p> <p>Lab (Student purchases through bookstore or organization):</p> <p>\$0 AHIMA V-Lab purchased in HIMT 2100</p> <p>\$0 EHR GO Purchased in HIMT 2100</p>
HIMT 2900	\$68	<p>(Textbook)</p> <p>\$68 AHIMA RHIT Certification Exam Preparation</p> <p>\$0 AHIMA Health Information Management Case Studies purchased in HIMT 1200</p> <p>\$0 AHIMA Clinical Coding Workout purchased in HIMT 1301</p> <p>Lab (Student purchases through bookstore or organization):</p> <p>\$0 AHIMA V-Lab purchased in HIMT 2100</p> <p>\$0 EHR GO Purchased in HIMT 2100</p> <p>\$299 RHIT Certification Exam</p>
Total	\$465	(Textbook Cost excluding labs)

Associate Degree of Applied Science

Health Information Management Technology

Coding & Reimbursement Track

TO BE ELIGIBLE FOR GRADUATION, A STUDENT
MUST COMPLETE ALL COURSES LISTED BELOW
WITH A PASSING GRADE OF "C" OR BETTER AND
MAINTAIN A CUMULATIVE GPA OF AT LEAST 2.0

STUDENT: _____

PHONE #: _____

DATE ENROLLED: _____

GENERAL EDUCATION COURSES (31 credit hours)

English Composition (3 Credits)

ENGL 1510 English Composition I

CREDITS

SEMESTER TAKEN

GRADE

3

Speech (3 Credits)

SPCH 1510 or Speech OR/

SPCH 2060 Interpersonal Communication

3

Computer Applications (3 Credits)

BUSM 1600 PC Applications

3

Mathematics (4 Credits)

MATH 2110 Statistics

4

Natural Science (4 Credits)

BIOL 1300 The Human Body

4

Social/Behavioral Science (3 Credits)

PSYC 1010 General Psychology OR/

SOCI 1010 Introduction to Sociology

3

3

Non-Technical (Basic) (11 Credits)

HLTH 1800 Medical Terminology

3

HLTH 1420 Introduction to Human Disease OR/

3

BIOL 2450 Pathophysiology

3

BUSM 1550 Business Management

3

HIMT 1100 HIMT Legal Issues

2

31

MAJOR Courses (34 credit hours)

HIMT 1200 Health Record Management I

3

HIMT 1301 Clinical Classification ICD 10-CM/PCS

3

HIMT 1302 Current Procedural Terminology

3

HIMT 1400 Healthcare Reimbursement

3

HIMT 1500 Advanced Clinical Classification System

3

HIMT 1700 Revenue Cycle and Coding

3

HIMT 2100 Health Record Management II

3

HIMT 2200 Health Info. Tech. Systems

3

HIMT 2301 HIMT Statistics Analysis

2

HIMT 2400 HIMT Quality Management

2

HIMT 2500 Health Information Management & Data
Governance

3

HIMT 2900 HIMT Professional Practice

2

33

64

Total Program

SUBJECT TO CHANGE WITHOUT NOTICE

Associate Degree of Applied Science

Health Information Management Technology

Coding & Reimbursement Track

SEMESTER I (Fall)

BIOL	1300	The Human Body		HIMT	2100	Health Record Management II	(3) 3-0
HLTH	1420/ OR	Introduction to Human Disease / OR	(4) 4-0	HIMT	2200	Health Information Technology Systems	(3) 3-0
BIOL	2450	Pathophysiology	(3) 3-0	PSYC	1010/ OR	General Psychology/ OR	(3) 3-0
HIMT	1100	HIMT Legal Aspects	(2) 2-0	SOCI	1010	Introduction to Sociology	(3) 3-0
HIMT	1200	Health Record Management I	(3) 3-0	SPCH	1510/ OR	Speech/ OR	(3) 3-0
HLTH	1800	Medical Terminology	(3) 3-0	SPCH	2060	Interpersonal Communications	(3) 3-0
			(15)				(12)

SEMESTER IV (Fall)

SEMESTER II (Spring)

BUSM	1600	PC Applications	(3) 2-2	BUSM	1550	Business Management	(3) 3-0
HIMT	1301	Clinical Classifications/ ICD-10-CM/PCS	(3) 2-2	HIMT	2301	HIMT Statistics Analysis	(2) 2-0
HIMT	1302	Current Procedural Terminology	(3) 3-0	HIMT	2400	HIMT Quality Management	(2) 2-0
MATH	2110	Statistics	(4) 4-0	HIMT	2500	Health Information Management & Data Governance	(3) 3-0
			(13)	HIMT	2900	HIMT Professional Practice	(2) 1-3
							(12)

SEMESTER V (Spring)

SEMESTER III (Summer)

ENGL	1510	English Comp I	(3) 2-2				
HIMT	1400	Healthcare Reimbursement	(3) 3-0				
HIMT	1500	Advanced Clinical Classification Systems	(3) 3-0				
HIMT	1700	Revenue Cycle and Coding	(3) 2-2				
			(12)				

2024-2025

2025-2026

Program Total 64